



The Borough of Collingdale, Pennsylvania

BOROUGH COUNCIL PUBLIC MEETING

Monday, April 6, 2026, 7:30PM

AGENDA

THIS IS AN IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

1. **Call Meeting to Order by President Felecia Coffee**
2. **Pledge of Allegiance lead by Mayor Donna Matteo-Spadea**
3. **Roll Call by Joe Papaleo, Borough Manager:**
 - 1) **President Felecia Coffee**
 - 2) **Vice President, Fareeda Mabry**
 - 3) **Councilman Dwight Greene**
 - 4) **Councilwoman Shannon Murphy**
 - 5) **Councilman David Lee Robinson**
 - 6) **Councilwoman Keisha Williams**
 - 7) **Councilman Stephen Zane**
 - 8) **D. Matteo-Spadea, Mayor**

Others Present: Borough Manager Joe Papaleo, Solicitor Deanna Williams, Engineer Nicholas Cross, and Borough Secretary Sheena Butler, Sgt. Patrick Crozier, and Treasurer Marcy DeLorenzo, CPA

4. Presentation by Councilwoman Murphy of Tax rebates for our Volunteer Firefighters

5. Presentation: Representative from Delaware County Planning Commission

6. Motion to open the meeting to hear Public Comments.

Motion:

Second:

Approved: Y/N

Public Comments:

7. Motion to return to the order of Business

Motion:

Second:

Approved: Y/N

Updates:

1. Mayor's Report: Donna Matteo-Spadea
2. Engineer's Report: Nick Cross
3. Borough Manager's Report: Joseph Papaleo – **(Exhibit A)**
4. Finance Director & Treasurer's Report: Marcy DeLorenzo Rosci, CPA – **(Exhibit B)**

OLD BUSINESS

I. Finance and Administration Committee Discussion Items:

- (a) EIT Town Hall Meeting date suggested for April 13, 2026
- (b) Discuss Fee adjustments for Parking Enforcement and Code Tickets
- (c) Discuss imposing Dumpster Fees
- (d) Discuss disbursement of half of the budgeted allocation to 4th of July Committee
- (e) Discuss Summer Office Hours
- (f) Discuss reshuffle of assigned parking
- (g) Discuss proposal by Maille to administer Audits for 2022, 2023, and 2024 fiscal years.

II. Public Safety Committee Discussion Items:

- (a) Discuss the state mandated changes to the Police Pension Ordinance.
- (b) Discuss changing authorized administrators over CBIZ Pension Accounts
- (c) Discuss assembling the Police Pension Committee to approve assets transfer
- (d) Discuss appointing Sgt. Patrick Crozier to position of Acting Police Chief
- (e) Discuss naming Sgt. Patrick Crozier as signatory on Dept.'s accts with FMFCU
- (f) Discuss K9 officer Axel Foley's health insurance contract
- (g) Motion to approve Handicapped Parking Application for Curtis Daniels of 1002 Lafayette Ave.

III. Public Works, Highway and Sanitation Committee Discussion Items

- (a) Discuss changes to structure of Public Works Department
- (b) Discuss Seasonal help for Public Works/Parks

IV. Parks & Recreation Committee Discussion Items:

- (a) Discuss open positions with Public Works Dept
- (b) Discuss appointments to Recreation Board
- (c) Discuss Request for fee waiver for Purple House event
- (d) Discuss request by Planning Commissions for use of Collingdale Park for event
- (e) Discuss need for safety nets to be installed at Veterans Park
- (f) Discuss Approval of usage of Collingdale facilities by Athletic Association free of charge per application submittals.

- (b) Motion to approve the Fee Adjustment for Parking and Code Tickets – **(Exhibit C)**
- (c) Motion to direct Solicitor to draft a resolution adding Dumpster Fee to the Schedule of Fees
- (d) Motion to approve Disbursement of Funds for the 4th of July Committee America 250 (50% requested)
- (e) Motion to approve Summer Hours for the Administrative Office (Mon – Thurs 8am – 5pm, Friday 8am – Noon)
- (f) Motion to approve reassignment of Parking from the Police Triangle to Parking Lot A (visible from Code Office Window). Assigning Parking Spaces to: Borough Manager, Borough Secretary, Borough Clerk, and Police Clerk
- (g) Motion to approve proposal from Maille for the Liquid Fuels and General Funds Audit for the 2022, 2023, and 2024 @ \$22,000.00 each year. The total cost \$66,000.00. The Audit is required to restore Liquid Fuels Disbursements from the Commonwealth and will make the borough eligible again to apply for Grants – **(Exhibit D)**
- (h) Motion to Approve Minutes for March 2, 2026, Council Meeting
- (i) Motion to terminate Employee #10375 for job abandonment.

II. Public Safety Committee - Chair Stephen Zane

- **Motion to approve items “a. - g.” as shown Below.**

Motion:

Second:

Approved: Y/N

- a. Motion to approve the Police Pension Audit Ordinance 2026-02 **(Exhibit E)**
- b. Motion to approve resolution 2026-08 removing Aaron Walizer and Dawn Lare as authorized administrators over CBIZ accounts and establishing Joseph G. Papaleo and Sheena Butler as Authorized Administrators as seen in resolution 2026-08 **(Exhibit F-1)**.
- c. Motion to formally summons the members of the Police Pension Committee to an official meeting of the aforementioned body for the purpose of reviewing and recommending the consolidation of pension assets from current holdings at PLIGIT to

b. Motion to Table the vote on Sewer Lateral Ordinance pending revisions recommended that would make the ordinance fully compliant with Commonwealth Code. Per direction of Borough Solicitor. Revisions discussed above to be advertised again with necessary adjustments to the language.

c. Motion to Approve the Land Development Proposal that has been approved by the Planning Commission and Zoning Board at 501 Clifton Ave.

Pause for Swearing in of the newly elected Planning Commission Members performed by Mayor Donna Matteo-Spadea

VII. Special Projects, Exploratory, & Research Committee – Chair, Pres. Felecia Coffee

a. Motion to approve the renewal of the Contract with the Delaware County Bureau of Elections for Voter Mail-In Boxes. - **(Exhibit L)**

Motion:

Second:

Approved: Y/N

PROFESSIONAL REPORTS

1. Police Chief Report
2. Fire Marshall Report
3. Solicitor’s Report

OLD BUSINESS

Council President Felecia Coffee Public Announcements, and Comments:

Motion to Adjourn the Meeting:

Motion:

Second:

Approved: Y/N

Adjournment.