



The Borough of Collingdale, Pennsylvania

BOROUGH COUNCIL PUBLIC MEETING

REORGANIZATION MEETING

Monday, January 5th, 2025, 7:30PM

AGENDA

THIS IS AN IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

Swearing in of the Mayor of the Borough of Collingdale, Donna Matteo-Spadea

Swearing in of Newly Elected Council Members for the Borough of Collingdale

Dwight Greene

Rochelle Helm

Fareeda Mabry

Shannon Murphy

Reorganization Meeting for the Council of the Borough of Collingdale:

- 1. CALL REORGANIZATION MEETING TO ORDER by Honorable Mayor Donna Matteo-Spadea.**
- 2. Pledge of Allegiance led by Mayor Donna Matteo Spadea**
- 3. Roll Call by Mayor Donna Matteo-Spadea:**

Councilwoman Felecia Coffee

Councilman Dwight Greene

Councilwoman Rochelle Helm

Councilwoman Fareeda Mabry

Councilwoman Shannon Murphy

Councilman David Lee Robinson

Councilwoman Keisha Williams

Mayor Donna Matteo-Spadea

Others Present: Chief Shanee Mitchell; Borough Administrative Secretary Sheena Butler

- 4. ACKNOWLEDGEMENT OF ELECTION CERTIFICATES & RESIDENCY AFFIDAVITS by Borough Administrative Secretary Sheena Butler**

Statement of receipt and affirm *that*

I, Borough Administrative Secretary, Sheena Butler, for the Borough of Collingdale, affirm receipt of election certificates and residency affidavits and confirm that the incoming Councilmembers and Mayor have been duly sworn in prior to the organization meeting.

- 5. Those newly elected and re-elected officials not sworn in prior to this time are sworn in by the Mayor.**

Tax Collector for the Borough of Collingdale Rebecca Perry

- 6. Do we hear a nomination for Borough Council President?**

a. Mayor opens the floor for nominations.

b. Nominations are closed when no further names are put forth.

c. All those in favor of each nomination. The first nominee to receive the majority vote becomes the Borough Council President.

- 7. Do we hear a nomination for Borough Council Vice President?**

a. Mayor opens the floor for nominations.



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- b. Nominations are closed when no further names are put forth.
- c. All those in favor of each nomination. The first nominee to receive the majority vote becomes the Borough Council Vice President.

8. Council President takes over the meeting.

NEW BUSINESS:

1. Council President's Comments.

2. Motion to open the meeting to hear Public Comments. [OBJ]

a. Motion: Second: Approved: Y/N

3. Motion to return to the order of Business.

a. Motion: Second: Approved: Y/N

4. Motion to appoint Deanna Williams, ESQ of Kilkenny Law, as Solicitor for the Borough of Collingdale.

a. Motion: Second: Approved: Y/N

5. Motion to approve the fee schedule for the Borough Solicitor.

a. Motion: Second: Approved: Y/N

6. Motion to exercise the provision in Section 4.02(f) of the Borough Manager's Employment Agreement contract, terminating the agreement effective January 5th, 2026, and declining extension for an additional two (2) years, as permitted by 8 Pa. C.S. ss 1142(b)(2). Council action required.

a. Motion: Second: Approved: Y/N

7. Motion to appoint Joseph G. Papaleo as Borough Manager for the Borough of Collingdale.

a. Motion: Second: Approved: Y/N

8. Motion to approve contract for Borough Manager.

a. Motion: Second: Approved: Y/N

9. Motion to appoint Nicholas Cross of Remington & Vernick Engineers, Inc., as Borough Engineer for the Borough of Collingdale.

a. Motion: Second: Approved: Y/N

10. Motion to approve the fee schedule for the Borough Engineer.

a. Motion: Second: Approved: Y/N

11. Motion to reappoint Sheena Butler as Borough Secretary.

a. Motion: Second: Approved: Y/N

12. Motion to appoint Patrick Harvey ESQ of Campbell Durrant, PC as Labor Counsel.

a. Motion: Second: Approved: Y/N

13. Motion to reappoint Tom Zinni as P/T Code Enforcement Officer.

a. Motion: Second: Approved: Y/N

14. Motion to reappoint Mark Finley as P/T Code Enforcement Officer.

a. Motion: Second: Approved: Y/N

15. Motion to Renew Contract of Linn Architects as Plumbing Inspector for the Borough of Collingdale.

a. Motion: Second: Approved: Y/N

16. Motion to reappoint Mike Cosentino of Linn Architects as Building Codes Officer (BCO) for the Borough of Collingdale

a. Motion: Second: Approved: Y/N

17. Motion to approve the fee schedule for the Building Codes Officer (BCO).

a. Motion: Second: Approved: Y/N

