



The Borough of Collingdale, Pennsylvania

BOROUGH COUNCIL PUBLIC MEETING

Monday, March 2, 2026, 7:30PM

AGENDA

THIS IS AN IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

1. **Call Meeting to Order by President Felecia Coffee**
2. **Pledge of Allegiance lead by Mayor Donna Matteo-Spadea**
3. **Roll Call by Joe Papaleo, Borough Manager:**
 - 1) **President Felecia Coffee**
 - 2) **Vice President, Fareeda Mabry**
 - 3) **Councilman Dwight Greene**
 - 4) **Councilwoman Shannon Murphy**
 - 5) **Councilman David Lee Robinson**
 - 6) **Councilwoman Keisha Williams**
 - 7) **Councilman Stephen Zane**
 - 8) **D. Matteo-Spadea, Mayor**

Others Present: Borough Manager Joe Papaleo, Solicitor Deanna Williams, Engineer Nicholas Cross, and Borough Secretary Sheena Butler, Sgt. Patrick Crozier, and Treasurer Marcy DeLorenzo, CPA

4. **Mayor Donna Matteo-Spadea to present Honorable Service Plaques to Honorable Former Councilmembers:** Ryan Hastings, Stacey Calhoun, and Nancy Cotton for their dedicated service to the Borough of Collingdale, whose terms concluded in December 2025.

4. Motion to open the meeting to hear Public Comments. [OBJ]

Motion:

Second:

Approved: Y/N

Public Comments:

5. Motion to return to the order of Business.

Motion:

Second:

Approved: Y/N

Updates:

1. Mayor's Report: Donna Matteo-Spadea
2. Engineer's Report: Nick Cross
3. Borough Manager's Report: Joseph Papaleo
4. Finance Director & Treasurer's Report: Marcy DeLorenzo Rosci, CPA
5. Fire Marshal's Report: Colin McCann

New Business:

1. Finance and Administration Committee Report – Chair Shannon Murphy

a. Motion to approve the Purchase of Two (2) Check Scanners in the amount of \$1,723.96.

Motion: [OB]

Second:

Approved: Y/N

b. Motion to approve a measure that empowers the Borough Manager to set a date for the EIT Town Hall Meeting.

Motion:

Second:

Approved: Y/N

c. Motion to approve Check and Deposit Report from Marcy DeLorenzo, Treasurer

Motion:

Second:

Approved: Y/N

d. Motion to engage with an Auditor for Fiscal Years 2023, 2024, and 2025.

Motion:

Second:

Approved: Y/N

e. Motion to approve Meeting Minutes for February 2, 2026

Motion:

Second:

Approved: Y/N

f. Motion to approve Meeting Minutes for February 17, 2026

Motion:

Second:

Approved: Y/N

2. Public Safety Committee - Chair Stephen Zane

a. Motion to approve the purchase of two (2) Financed/Leased Police Patrol Vehicles: Two (2) 2026 Chevy Tahoe PPV 4WD w/Upfit COSTARS cooperative purchasing program, Contact No.013-E22-270 for a total of \$46,801.80 per year for 48Months with \$1 buyout, Total for four (4) Years = \$187,207.20.

Motion:

Second:

Approved: Y/N

b. Motion to approve the purchase of one (1) Financed/Leased Police Patrol Vehicle

One 2026 Chevy Silverado 1500 Crew Cab PPV 4WD w/Upfit Sourcewell cooperative purchasing program for a total of \$23,266.48 per year for 48 months with \$1 buyout, Total of four (4) Years = \$93,065.92

Motion: Second: Approved: Y/N

- c. Motion to approve the purchase one Financed/Leased Police Admin Vehicle One 2026 Chevy Tahoe PPV 4WD w/Upfit COSTARS cooperative purchasing program Contract No.013-E22-270 for a total of \$21,856.01 per year for 48 Months with \$1buyout, Total of four (4) Years = \$87,424.04

Motion: Second: Approved: Y/N

- d. Motion to approve IT Back-up for Police systems. Borough Manager has engaged Eagle to begin backing up files for \$500.00 for the next Month until we segway onto the new system.

Motion: Second: Approved: Y/N

- e. Motion to approve CCBA between The Borough of Collingdale and The Fraternal Order of Police Lodge 27 with the update of weekly Pay Periods.

Motion: Second: Approved: Y/N

3. Public Works, Highway, and Sanitation Committee – Chair Stephen Zane

- a. Motion to authorize the purchase of one (1) 2026 Dump Truck with winter package through COSTARS cooperative purchasing program, Contract No.025-E22-394, in the amount of \$120,910.00 to be paid from the General Fund surplus generated from unexpended 2025 appropriations.

Motion: Second: Approved: Y/N

- b. Motion to advertise Ordinance 2026-01 Sewer Later Inspection Ordinance

Motion: Second: Approved: Y/N

4. Parks & Recreation – Chair, V.P. Fareeda Mabry

- a. Motion to approve budget of \$1000.00 for Easter Egg Hunt

Motion: Second: Approved: Y/N

5. Buildings, Properties, & Utilities Committee – Chair, Shannon Murphy

- a. Motion to appoint Stephen Zane to the Darby Creek Joint Authority

Motion: Second: Approved: Y/N

6. Planning, Zoning, & Code Enforcement Committee – Chair Dwight Greene

- a. Motion to make two (2) nominations to the Planning Commission

Motion: Second: Approved: Y/N

- b. Motion to appoint _____ to the Planning Commission

Motion: Second: Approved: Y/N

c. Motion to appoint _____ to the Planning Commission
Motion: Second: Approved: Y/N

d. Motion for the Collingdale Borough to form a local Shade Tree Commission
Motion: Second: Approved: Y/N

7. Special Projects, Exploratory, & Research Committee – Chair, Pres. Felecia Coffee

a. Report Only – No Motions Presented

PROFESSIONAL REPORTS

1. Police Chief Report
2. Solicitor’s Report

OLD BUSINESS

a. Motion to authorize payment No.1 to John McPhillips and Sons, Inc. In the amount of \$81,851.52 in accordance with the attached letter from Stantec with Application and Certification for Payment from John McPhillips and Sons, Inc.

Motion: Second: Approved: Y/N

Council President Felecia Coffee Public Announcements, and Comments:

Motion to Adjourn the Meeting:

Motion: Second: Approved: Y/N

Adjournment.